



**IPROJEKTHI YE-GEC EHLANGANISIWEKO IGREYIDI YESI-9
INCWADI YOMFUNDI YOKUSEBENZELA**



	<p>3 ENTREPRENEURSHIP</p> <p>EMPLOYABILITY</p> <p>EDUCATION</p>
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UKUFUNDA OKUSEKELWE KUPHROJEKTHI|ISIFUNDO ESIZOKUHLOLWA: ISIFUNDO SEZEPILO



Individual Activity

Utilize the inclination assessment provided by **TeacherConnectchat** to help you identify a career that matches your skills and qualities. The inclination test can be accessed through WhatsApp at +27 60 060 3333.

Scan the QR Code for ease of access



Open the WhatsApp application on your phone and send this keyword: IGO in a WhatsApp message to **TeacherConnectchat** contact. Please note that the keyword is not case-sensitive (so you can enter it in uppercase or lowercase). Just make sure that there are no spaces between the letters i, g and o.

Landela iinlayelo

- khetha phakathi kwethuba lokukhetha loku1(Ibizelo lomsebenzi/Umsebenzi)nethuba lokukhetha lesi-2(umbono werhwebo)
- yenza irhubhululo ngethuba lokukhetha olikhethileko
- tlhama umbuzo werhubhululo
- tlhama irhelo lemibuzo lekulumiswano yokubonana ubuso nobuso elizophendula imibuzo yerhubhululo etlhamiweko
- bamba ikulumiswano yokubonana ubuso nobuso njengengcenywe yendlela yekambiso yerhubhululo ngendlela elandelako:
 - zalisa ukuhlolwa kwekghono le-IGO kukundla yokuthintana iWhatsApp
 - **UKUKHETHA IBIZELO:** Bamba ikulumiswano yokubonana ubuso nobuso nomuntu osebenza ebizelweni olikhethileko(ingenziwa ubuso nobuso,ngeWhatsApp,ipos-moya nofana ngerhelo lemibuzo)
 - **UKUKHETHA IRHWEBO:** Bamba ikulumiswano yokubonana ubuso nobuso nosorhwebo((ingenziwa ubuso nobuso,ngeWhatsApp,ipos-moya nofana ngerhelo lemibuzo)
- gcina irhelo leensetjenziswa ezisetjenzisiweko njengesikhombiso.

Iphepha lokusebenzela 4.1



Sebenzisa iphepha leli ukulungiselela ukubamba ikulumiswano yokubonana ubuso nobuso nomuntu osebenza umsebenzi webhudango lakho. Le yindlela ehle khulu yokwenza irhubhululo nokufumana kobana ungawukuthanda ngeqiniso na umsebenzi owukhethileko. Uyabawa kobana uufake imibuzo elitjhumi okungasenani endaweni enikelweko. Sebenzisa iphepha leli ukubamba ikulumiswano yobuso nobuso begodu utlole phasi iimpindulo ngekhomolomini yesibili.

IGAMA LESIKOLO:

(Ungasebenzisa iforomu lokunikela imvume ngemuva komtlole wangokomthetho lo.)

IGAMA LOMUNTU OBAMBA IKULUMISWANO YOKUBONANA UBUSO NOBUSO: IGREYIDI:

IGAMA LOMUNTU OBUZWA IMIBUZO:

IBIZELO:

IMIBUZO YEKULUMISWANO YOKUBONANA UBUSO NOBUSO	IIMPENDULO ZEKULUMISWANO YOKUBONANA UBUSO NOBUSO
1)
2)
3)
4)
5)
6)
7)
8)
9)
10)

Eminye yemibuzo engabuzwa: Ngiziphi iimfundo ofanele uzithathe? Usebenza ama-iri amangaki ngeveke? Ngimaphi amakhono wangokomzimba owadingako? Kuyini okumbi ngomsebenzi lo? Ngiziphi izinto ezihle ngomsebenzi lo? Uthoma ngomrhulo wemalini? Inga kghani esikhathini esidlulileko imithetho yebandlululo ibe nomthelela emathubeni womsebenzi lo na?

Iphepha lokusebenzela 4.2



Sebenzisa iphepha leli ukulungiselela ukubamba ikulumiswano yokubonana ubuso nobuso nomuntu onguSorhwebo. Khetha umuntu omnikazi begodu osebenza ngerhwebo ozibona ungalithoma ngomuso. Uyabawa kobana ufake imibuzo elitjhumi okungasenani endaweni enikelweko. Sebenzisa iphepha leli ukubamba ikulumiswano yobuso nobuso begodu utlole phasi iimpendulo ngekhholomini yesibili.

IGAMA LESIKOLO:

(Ungasebenzisa iforomu lokunikela imvume ngemuva komtlole wangokomthetho lo.)

IGAMA LOMUNTU OBAMBA IKULUMISWANO YOKUBONANA UBUSO NOBUSO: IGREYIDI:

IGAMA LOMUNTU OBUZWA IMIBUZO:

IRHWEBO:

IMIBUZO YEKULUMISWANO YOKUBONANA UBUSO NOBUSO	IIMPENDULO ZEKULUMISWANO YOKUBONANA UBUSO NOBUSO
1)
2)
3)
4)
5)
6)
7)
8)
9)
10)

Eminye yemibuzo engabuzwa: Irhwebo lakho likuliphi izinga? Esigabeni sebubulo elisebenzisa iinsetjenziswa zemvelo nezitholakala kwezokulima, ibubulo elingabanomthelela emnothweni wenarha nofana liyibubulo eliqukethe emihlobo eminengi yamarhwebo. Udinga imali enengi na ukuthoma irhwebo leli na? Ingabe unaye umlingani erhwebeni lakho na? Kubayini unaye nofana unganaye? Udinga amakhono anjani ukuba nerhwebo leli? Wenza imali enengi nawunerhwebo ukudlula lokha nawusenzako na? Ubizwani umhlobo wobunikazi berhwebo leli? Inga kghani esikhathini esidlulileko imithetho yebandlululo yenze kwababudisi ukuba nerhwebo leli? /Iyini imithelela kurhwebo namhlanje?



Iphepha lokusebenzela 6.3

IHLELO LOKUHLOLA LERHUBHULULO: (Awekho amamaraga azokunikelwa)

IINLAYELO: Abafundi bazokusebenzisa irhelo lokuhlola elilandelako ukutjheja iragelo phambili labo ngesikhathi benza irhubhululo.

Umsetjenzana wesiQhema

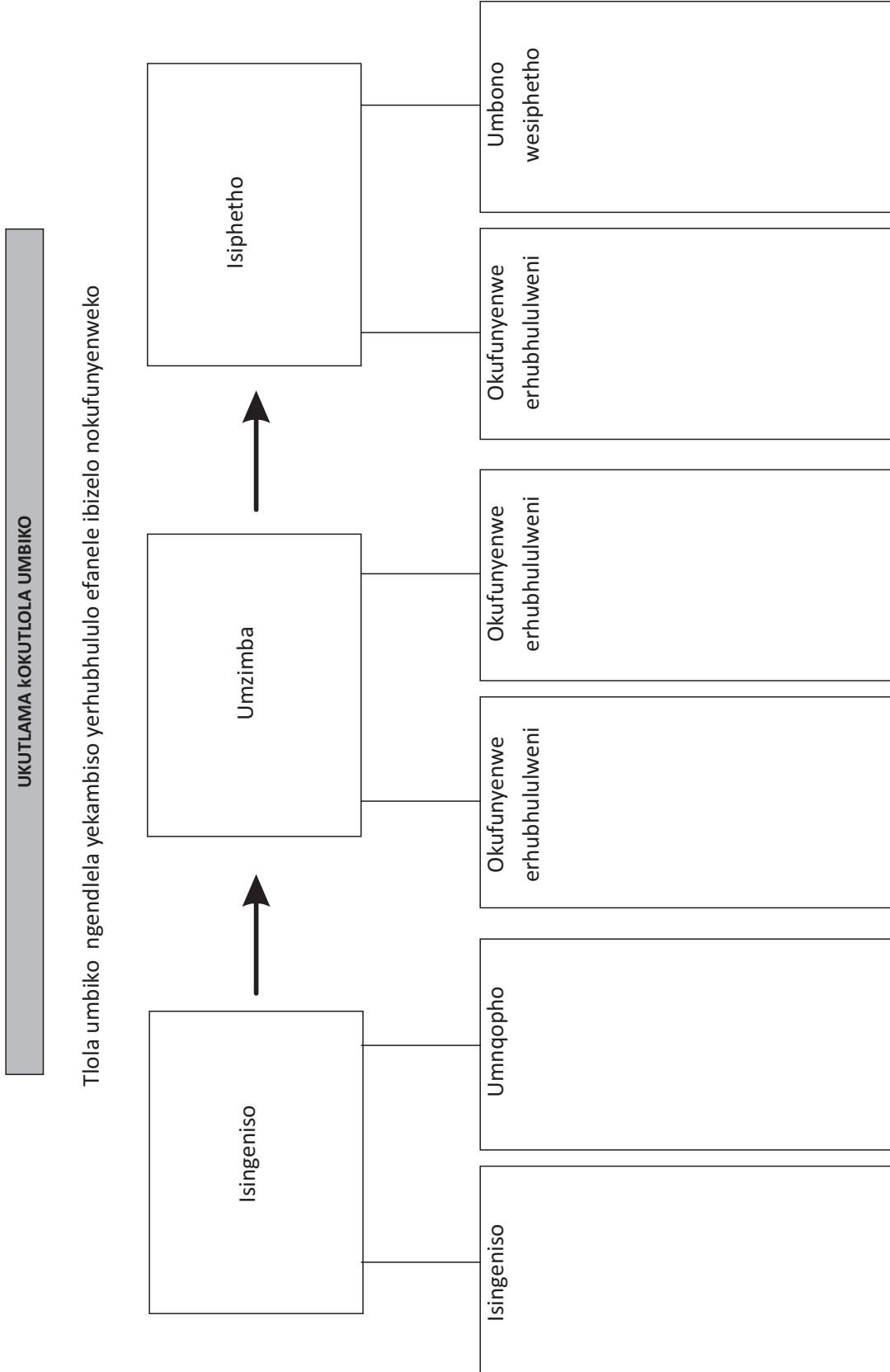
	ILWAZI MAGAMA	HLOLA
1	Hlathulula ngokuqaqileko umbuzo werhubhululo	
2	Buthelela ilwazi emithonjeni ehluhlukeneko	
3	Hlola ukuthembeka kwemimthombo	
4	Tlola amanothi ngelwazi eliqakathekileko	
5	Dzubbhula imithombo usebenzise indlela elungileko yesikhombiso esikulayela kobana ilwazi elthileko ungalitholaphi	
6	Uphathe ikulumiswano yobuso nobuso njengengcenywe yomsetjenzana werhubhululo	
7	Uyelele iimpendulo zekulumiswano yobuso nobuso ngokunembako nangobunono	
8	Usebenzise okufunyenwe kurhubhululo ukutlama ipendulo yombuzo werhubhululo	
9	Nisebenzisene njengesiqhema	
10	Nikelele ukuhlolwa ngelanga nofana ngaphambi kwelanga elibekiweko	



Iphetha lokusebenzela 12.1

IINLAYELO:

- **Amandla wokukhetha 1** – Plana umtlambo wokuthoma wo**Mbiko** wakho
- Sebenzisa umebhe osebenzisa amatshwayo wemida ukukhombisa ituthuko ongaphasi lo ukuhlahla iplani yakho
- Ungaphumi esihlokweni sombiko wakho: Ukubika ngendlela yekambiso yerhubhululo





Iphepha lokusebenzela 12.2

INSTRUCTIONS:

- Ikhetho loku 1 – Tlola umtamo wo**Mbiko** wakho
- Sebenzisa ifremu yokutlola umbiko engaphasi ukuhlahla ukutlama kwakho
- Ungaphumi esihlokweni sombiko wakho: Ukubika ngendlela yekambiso yerhubhululo
- Ubalwa kwamagama wokutlola umbiko igreyidi-9 iLimi leKhaya magama ali 160 -180 bese
- kuthi iLimi lokuThoma eliNgeziweko kubemagama ali 140- 160

Tlola umbiko ngendlela yekambiso yerhubhululo efanele ibizelo nokufunyenweko

Isingeniso(Umqabango ongakaqinisekiswa ovezwa kubonakala kwezinto ezikhona, umbuzo oqakathekileko, umnqopho, njll.

Umzimba(ilwazi elinelandelwano ,ubani,ini,kuphi,nini,okufunyenweko kwerhubhululo,njll.)

**IKHOPHI LE IFANELE ISETJENZISWE
NJENGE FREMU**

Isiphetho (Isitatimende esivalako, iimphakamiso, njll.)



Ikhetho 1 - Uyabawa kobana utlole umbiko wakho esikhaleni esingaphasi.

A large rectangular area with horizontal dotted lines for writing.



A large rectangular area with a solid border, containing 25 horizontal dotted lines for writing.



Iphepha lokusebenzela 12.5

IINLAYELO ZOMFUNDI

- **Ikhetho lesi 2** - Plana umtamo wokuthoma **weRhwebo/Incwadi yangokomthetho**
- Sebenzisa idayagramu ejamele imininingwana esephepheni lokusebenzela 12.4 ukuhlahla umtamo wokuthoma weRhwebo/Incwadi yangokomthetho
- AmaKghono wekhulumnyaka we 21, Ukusebenzisana, Ukuqabanga ngelihlo lokuhlaba, Ukukhulumisana, Ikghono lokutlhama
- Ungasuki esihlokweni sencwadi: Ukubawa ukusekelwa ngemali.

INCWADI YERHWEBO /UKUTLAMA INCWADI YANGOKOMTHETHO

Tlola incwadi yeRhwebo/Incwadi yangokomthetho ubawe ukusekelwa ngemali

I-Adresi yakho lapha

.....

.....

.....

Ilanga:

I-Adresi yomuntu omtlolelako

.....

.....

.....

Othandekako.....

Isihloko ekukhulunywa ngaso.....

Isingeniso

.....

amaphuzu ama-3 aqakathkalelo.....

.....

Isiphetho

.....

Ozithobileko

Umuda wokutlikitla.....

Gadangisa iGama.....

**IKHOPHI LE IFANELE ISETJENZISWE
NJENGE FREMU**



Iphepha lokusebenzela 12.6

Ikhetho 2 – Uyabawa kobana utlole incwadi yerhwebo/incwadi yangokomthetho esikhaleni esingaphasi.

A large rectangular area with horizontal dotted lines, intended for writing a business letter or legal document.



A large rectangular area with a solid border, containing 25 horizontal dotted lines for writing.



ISIGABA SEPHROJEKTHI YELITHERESI – UKWETHULA NGOMLOMO
 UMSETJENZANA WANGAYEDWANA
 IKHETHO 1: IKHETHO LEBIZELO

IIMBONELO ZEFREMU YOKUPLANELA UKWETHULA NGOMLOMO
<p>Isingeniso Dosa itjhejo lomlaleli ngesitatimende esibandakanyako nofana indatjana efitjhani nehlekisako. Itjho isihloko sakho nomnqopho walokho okuthulako ngokuqaqileko. Nikela umbono mazombewalokho walokho ozokutjho ekulumeni yakho.</p>
<p>Ilwazi lerhubhululo Hlathulula amathemu nofana imiqondo ephathelene nokuthileko umlaleli adinga ukuyizwisisa. Tjengisa ukuqakatheka nofana ukukhambelana kwesihloko.</p>
<p>Okufumenweko/Ukukhulumela lokho umuntu akholelwa kikho Ethula amaphuzu wakho aqakathekileko nofana lokho okholelwa kikho ngendlela ehlelekileko. Sekela iphuzu ngalinye ngobufakazi, iimbonelo nofana ngedatha efaneleko. Sebenzisa okubonakalako nofana okuphathelene neendlela ezinengi zokuthintana nangabe kulungile ukuthuthukisa ukuzwisisa.</p>
<p>Isiphetho Hlanganisa amaphuzu aqakathekileko owakhulumileko. Buyelela utjho umlayezo wakho ngesitatimende sokuvala esikhumbulekako nofana umutjhwana omyalo.</p>
<p>Ukuvala Thokoza abalaleli bakho ngetjhejo nokuzibandakanya kwabo. Buyelela nanoma ngiliphi ilwazi eliqakathekileko nofana igadango elilandelako, nangabe likhona. Gcina ngokutjho ikulumo yokuvala eqinileko.</p>



Iphepha lokusebenzela 15.2

IKHETHO 2: ITHUBA LERHWEBO

ISIBONELO SEFREMU YOKUPLANELA UKWETHULA NGOMLOMO

IIMFUNeko	HLELA IIMPENDULO/IHLATHULULO
Ikulumo erhunyeziweko (Kwesingeniso)
Umraro owurarululako
Umbonomazombe wesakhiwo sehlangano nelawulo. Ngubani ozokwenza ini?
Umsebenzi owenzako. Wenza ini kuphi?
Ukwamukeleka: Osele unakho kweensetjiziswa (Isibonelo: abafundi abama 35 ngetlasini abangasebenza/bapende/bahlwengis e ibhesi ezokusa lapho nange ikhona, ababelethi abazinikele ukukutjhayelela, amathunga wakade wepende namabhratjhi amadala abafundi abangeza nawo emakhaya, njll.)
Isibawo sokusekelwa ngemali: Lokho okudingako ukuqedelela iphrojekthi. Lezi zizinto ongeke wakwazi ukuza nazo ekhaya nofana uzithole. Lokhu kufaka hlangana imali nofana izinto.
Isilinganiso semali: faka iplani encani ephathelene nokweemali.
Umsekeli ngeemali uzokuliliswa bunjani (isb. Sizokufundela ibizo lekhamphani nemomboro yakho phezulu ngesikhathi sisendaweni yokubuthana; sizokuniphakamisa kubabelethi bethu emhlanganweni wababelethi.) Qabanga ngeendlela ezihlakaniphileko zokuthokoza umsekeli ngeemali wakho.
Aba ihlelo lezehlakalo nesikhathi ezizokwenzeka ngaso. (singathanda ukuthoma msinya. Ngepelaveke ezako)
Thokoza umuntu loyo ngesikhathi nangetjhejo lakhe.	



Iphepha lokusebenzela 15.3

Senzisa loke ilwazi olibuthelele kurhubhululo lakho ngesikhathi sephrojekthi begodu utlole umbiko wesifundo seBandulo lePilo (Tlola ilimi lakho lokufundisa isifundo seBandulo lePilo) Qala efremini yomtlole wokubika ephepheni lokusebenzela 12.2.Ukubalwa kwamagama kufanele kube ngokutjhidelene namagama ama-150:

A large rectangular area with horizontal dotted lines, intended for writing a report.